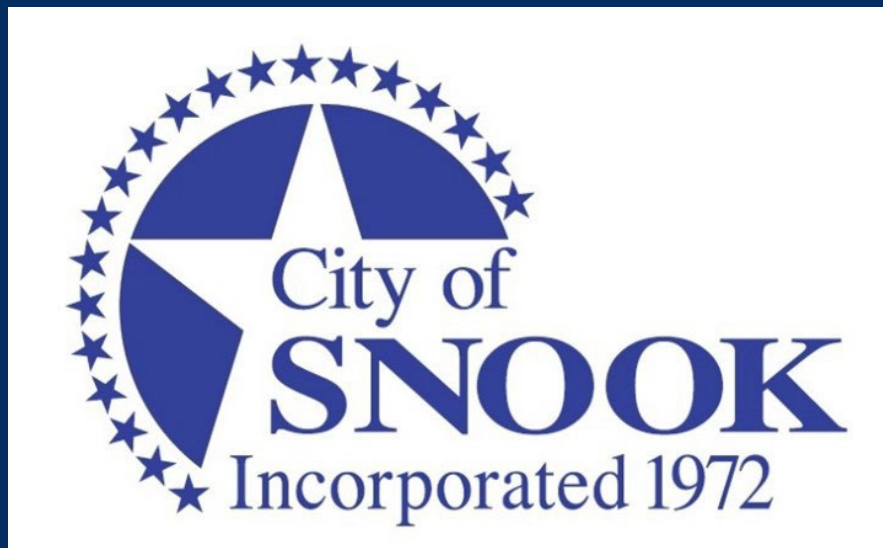


CITY OF SNOOK FY 2023-2024 PROPOSED OPERATING AND CAPITAL BUDGET



Proposed: August 22, 2022

10245 FM 2155 SNOOK, TEXAS 77878

info@cityofsnook.com

979-272-3021

**Fiscal Year (FY) 2023-2024 Budget
Submitted to: The Mayor and City Council on August
28, 2023.**

**The following statement is provided in accordance with
Texas Local Government Code 102.005:**

FY 2024 Tax Rate	
Calculation Property Tax Rate:	\$.25000/100
Maintenance & Operation Rate:	\$.24188/100
No New Revenue Rate:	\$.23307/100
No New M & O Rate:	\$.233771/100
Voter Approved Rate:	\$.25489/100

FY 2023 Tax Rate	
Calculation Property Tax Rate:	\$.250000/100
Maintenance & Operation Rate:	\$.17734/100
No New Revenue Tax Rate: No	\$.17437/100
New Revenue M & O Rate:	\$.17734/100
Voter Approved Rate:	\$.18354/100

This budget will raise more revenue from property taxes than last year's budget by \$51,243, which is a 38.57% increase from last year's budget.

Elected Officials

Frank Fields, Mayor
Terms Expires: May 2025

Matt Collins, Mayor Pro-Tem
Term Expires: May 2024

Mary Cook, Alderman
Term Expires: May 2025

Wade Elkins, Alderman
Term Expires: May 2025

John Pollock, Alderman
Term Expires: May 2024

Tina Vega, Alderman
Term Expires: May 2024

	FY 2022 Actual	FY 2023 Budget	FY 2023 Current	FY 2023 Estimate	FY 2024 Proposed
Revenues- General Fund					
Property Taxes	\$76,301.29	\$104,253.38	\$128,740.89	\$128,740.89	\$135,000.00
Sales & Use Tax	\$92,515.94	\$58,000.00	\$76,638.94	\$91,966.73	\$100,000.00
Franchise, ROW, & Tower Rental Fees	\$38,220.43	\$48,000.00	\$34,237.54	\$41,085.05	\$40,000.00
Royalties	\$672.02	\$650.00	\$861.74	\$1,034.09	\$750.00
Municipal Court	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Permits & Development Fees	\$1,049.00	\$0.00	\$9,278.04	\$11,133.65	\$75,000.00
Community Center & Park Rental Fees	\$6,300.50	\$5,300.00	\$5,490.00	\$6,588.00	\$10,000.00
Leases	\$1,350.00	\$1,350.00	\$1,352.00	\$1,352.00	\$1,353.00
Repaid Funds	\$163,707.48	\$1,500.00	\$1,215.00	\$1,458.00	\$1,440.00
Interest & Other Revenues	\$18,984.30	\$265.00	\$2,415.05	\$2,898.06	\$2,500.00
Total Revenues - General Fund	\$399,100.96	\$219,318.38	\$260,229.20	\$286,256.46	\$366,043.00
Revenues - Water & Sewer					
Water & Sewer Sales	\$468,851.60	\$475,000.00	\$407,921.28	\$489,505.54	\$485,000.00
Water & Sewer Tap Fees	\$34,300.00	\$50,000.00	\$18,600.00	\$50,000.00	\$56,000.00
Service Fees	\$0.00	\$0.00	\$2,900.00	\$5,500.00	\$5,000.00
Grant Revenue	\$172,816.78	\$198,203.73	\$198,203.73	\$259,713.73	\$1,167,200.00
Transfer Grant Revenue from Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$134,135.00
Transfer for Capitalized Interest Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$63,070.00
Financing for Water Meter Project	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
Interest & Other Revenues	\$19,021.34	\$300.00	\$280.18	\$336.22	\$350.00
Total Revenues - Water & Sewer	\$694,989.72	\$723,503.73	\$627,905.19	\$805,055.48	\$2,060,755.00
Revenues-4B Economic Development Corp.					
Sales Tax Transfer		\$40,000.00	\$22,722.38	\$34,083.57	\$30,000.00
Total Revenues-4B Economic Development Corp.	\$0.00	\$40,000.00	\$22,722.38	\$34,083.57	\$30,000.00
Revenues-Bond Account					
Water and Sewer Bond Transfer	\$52,800.00	\$52,800.00	\$35,200.00	\$52,800.00	\$52,800.00
Total Revenues-Bond Account	\$52,800.00	\$52,800.00	\$35,200.00	\$52,800.00	\$52,800.00
Total Revenues	\$1,146,890.68	\$1,035,622.11	\$946,056.77	\$1,178,195.51	\$2,509,598.00
Expenditures - General Fund					
General Business Expenses	\$56,911.55	\$16,650.00	\$44,165.30	\$52,817.72	\$54,000.00
Contract Labor	\$18,040.66	\$23,400.00	\$25,174.30	\$32,295.45	\$86,650.00
Dues, Memberships, and Subscriptions	\$4,316.59	\$2,461.00	\$6,759.16	\$7,526.69	\$5,793.00
Travel & Training	\$0.00	\$4,574.00	\$500.95	\$773.93	\$3,700.00
Legal & Accounting Services	\$87,955.06	\$86,800.00	\$47,834.14	\$81,284.46	\$92,500.00
Janitorial Supplies	\$371.55	\$1,500.00	\$1,348.38	\$2,022.57	\$3,500.00
Software & IT Expenses	\$25,830.16	\$20,700.00	\$3,535.24	\$4,137.19	\$10,600.00
Office Expenses	\$4,504.42	\$8,600.00	\$4,178.82	\$5,147.94	\$8,100.00
Election Expenses	\$2,097.06	\$2,100.00	\$3,125.72	\$3,125.72	\$3,500.00
City Marshall Expenses	\$1,800.00	\$1,800.00	\$360.00	\$360.00	\$360.00
Municipal Court Expenses	\$1,800.00	\$2,400.00	\$1,600.00	\$2,400.00	\$2,400.00
Building Maintenance	\$520.22	\$240.00	\$3,063.50	\$3,700.20	\$5,240.00
Code Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Utilities	\$8,630.10	\$6,000.00	\$7,421.77	\$8,841.72	\$10,500.00
Payroll Expenses	\$11,174.07	\$137,605.44	\$119,295.87	\$163,619.36	\$150,300.00
Transfer to Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.65
Total Expenditures - General Fund	\$223,951.44	\$314,830.44	\$268,363.15	\$368,052.95	\$467,143.65
Expenditures - Water & Sewer Fund					
Chemicals	\$8,239.26	\$20,100.00	\$13,498.37	\$16,335.22	\$15,600.00
Testing & Lab Costs	\$6,112.92	\$6,000.00	\$6,257.40	\$7,508.88	\$10,000.00
Dues, Memberships, and Subscriptions	\$2,940.85	\$3,800.00	\$3,004.39	\$4,506.59	\$7,000.00
Contract Labor	\$133,603.89	\$153,000.00	\$150,349.04	\$179,698.85	\$189,800.00
Software & IT Expenses	\$4,644.05	\$3,000.00	\$2,795.00	\$2,920.00	\$5,000.00
Repairs & Maintenance	\$37,771.14	\$30,750.00	\$28,023.30	\$33,117.96	\$86,100.00
Grant Expenses	\$182,835.07	\$198,203.78	\$202,903.73	\$259,713.73	\$1,301,335.00
Debt Service	\$230,281.05	\$231,740.00	\$147,140.60	\$230,066.70	\$212,269.35
Business Expenses	\$506.15	\$1,000.00	\$8,086.99	\$12,130.49	\$10,350.00
Meters	\$16,895.76	\$5,000.00	\$5,387.94	\$8,081.91	\$160,000.00
Utilities	\$40,245.50	\$36,000.00	\$38,700.19	\$47,215.46	\$45,000.00
Total Expenditures - Water & Sewer Fund	\$664,075.64	\$688,593.78	\$606,146.95	\$801,295.78	\$2,042,454.35
Total Expenditures	\$888,027.08	\$1,003,424.22	\$874,510.10	\$1,169,348.73	\$2,509,598.00
Net Income	\$258,863.60	\$32,197.89	\$71,546.67	\$8,846.78	\$0.00

	General Fund Expenditures				
	FY 2022 Actual	FY 2023 Budget	FY 2023 Current	FY 2023 Estimate	FY 2024 Proposed
General Business Expenses					
Insurance	\$8,625.50	\$9,000.00	\$8,639.68	\$8,639.68	\$9,000.00
Advertising & Marketing	\$2,051.00	\$5,000.00	\$2,716.73	\$4,075.10	\$5,000.00
Returned Deposits	\$1,650.00	\$2,650.00	\$3,675.00	\$5,512.50	\$5,000.00
City Council Expenses	\$2,758.07	\$0.00	\$2,550.00	\$2,400.00	\$3,000.00
Checks	\$686.60	\$0.00	\$416.58	\$624.87	\$1,000.00
4B Sales Tax Transfers	\$41,140.38	\$0.00	\$25,546.31	\$30,655.57	\$30,000.00
Clothing	\$0.00	\$0.00	\$621.00	\$910.00	\$1,000.00
Total General Business Expenses	\$56,911.55	\$16,650.00	\$44,165.30	\$52,817.72	\$54,000.00
Contract Labor					
Landscaping Services	\$15,982.50	\$21,900.00	\$13,770.00	\$16,524.00	\$17,650.00
Park Cleaning	\$0.00	\$0.00	\$2,250.00	\$2,700.00	\$5,000.00
Office/Community Center Cleaning	\$1,303.17	\$1,500.00	\$2,200.00	\$2,640.00	\$4,000.00
Professional Services	\$754.99	\$0.00	\$6,954.30	\$10,431.45	\$60,000.00
Total Contract Labor	\$18,040.66	\$23,400.00	\$25,174.30	\$32,295.45	\$86,650.00
Dues, Memberships, Fees and Subscriptions					
TCMA Membership	\$219.00	\$218.00	\$217.50	\$217.50	\$225.00
TML Membership	\$591.00	\$75.00	\$632.00	\$632.00	\$650.00
Burleson County Tribune	\$56.00	\$56.00	\$56.00	\$56.00	\$56.00
TDA License	\$0.00	\$77.00	\$77.00	\$77.00	\$77.00
Texas Social Security Program	\$0.00	\$35.00	\$35.00	\$35.00	\$35.00
Taxing Authority Fees	\$1,450.59	\$2,000.00	\$3,677.66	\$4,413.19	\$2,500.00
Dispatcher Services	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
Filing Fees	\$0.00	\$0.00	\$64.00	\$96.00	\$250.00
Total Dues, Memberships, and Subscriptions	\$4,316.59	\$2,461.00	\$6,759.16	\$7,526.69	\$5,793.00
Travel & Training					
TCMA Meetings	\$0.00	\$499.00	\$30.00	\$90.00	\$200.00
TML Conference	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
CEU Trainings	\$0.00	\$1,075.00	\$45.00	\$45.00	\$500.00
Other Trainings	\$0.00	\$1,000.00	\$425.95	\$638.93	\$1,000.00
Total Travel & Training	\$0.00	\$4,574.00	\$500.95	\$773.93	\$3,700.00
Legal & Accounting Services					
Accounting Fees	\$11,410.00	\$10,800.00	\$13,222.50	\$15,867.00	\$20,000.00
Legal Fees	\$42,045.06	\$58,000.00	\$24,611.64	\$36,917.46	\$50,000.00
Auditor Fees	\$34,500.00	\$18,000.00	\$10,000.00	\$28,500.00	\$22,500.00
Total Legal & Accounting Services	\$87,955.06	\$86,800.00	\$47,834.14	\$81,284.46	\$92,500.00
Janitorial Supplies					
Community Center/Office Cleaning Supplies	\$0.00	\$750.00	\$769.91	\$1,154.87	\$2,000.00
Park Cleaning Supplies	\$371.55	\$750.00	\$578.47	\$867.71	\$1,500.00
Total Janitorial Supplies	\$371.55	\$1,500.00	\$1,348.38	\$2,022.57	\$3,500.00
Software & IT Expenses					
Computer Services	\$24,615.87	\$20,000.00	\$1,309.00	\$1,570.80	\$8,100.00
Software & Apps	\$1,022.29	\$700.00	\$1,700.77	\$2,040.92	\$2,000.00
Website Fees	\$192.00	\$0.00	\$450.00	\$450.00	\$500.00
Internet		\$0.00	\$75.47	\$75.47	\$0.00
Total Software & IT Expenses	\$25,830.16	\$20,700.00	\$3,535.24	\$4,137.19	\$10,600.00
Office Expenses					
Office Supplies	\$2,435.69	\$3,000.00	\$2,005.86	\$2,407.03	\$2,500.00
Copier Rental	\$1,439.89	\$1,500.00	\$1,599.20	\$1,919.04	\$2,500.00
Records Management	\$254.50	\$500.00	\$233.10	\$349.65	\$500.00

Shipping & Postage	\$286.94	\$3,600.00	\$211.41	\$317.12	\$500.00
Small Tools & Equipment	\$87.40	\$0.00	\$129.25	\$155.10	\$2,100.00
Total Office Expenses	\$4,504.42	\$8,600.00	\$4,178.82	\$5,147.94	\$8,100.00
Election Expenses					
City Council Election Expenses	\$2,097.06	\$2,100.00	\$3,125.72	\$3,125.72	\$3,500.00
Total Election Expenses	\$2,097.06	\$2,100.00	\$3,125.72	\$3,125.72	\$3,500.00
City Marshall Expenses					
Salary/Wages	\$1,800.00	\$1,800.00	\$360.00	\$360.00	\$360.00
Total City Marshall Expenses	\$1,800.00	\$1,800.00	\$360.00	\$360.00	\$360.00
Municipal Court Expenses					
Salary/Wages	\$1,800.00	\$2,400.00	\$1,600.00	\$2,400.00	\$2,400.00
Total Municipal Court Expenses	\$1,800.00	\$2,400.00	\$1,600.00	\$2,400.00	\$2,400.00
Building Maintenance					
Pest Control	\$120.00	\$240.00	\$180.00	\$240.00	\$240.00
Maintenance & Repairs	\$400.22	\$0.00	\$2,883.50	\$3,460.20	\$5,000.00
Total Building Maintenance	\$520.22	\$240.00	\$3,063.50	\$3,700.20	\$5,240.00
Code Enforcement					
Community Cleanup	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Total Code Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Utilities					
Electricity	\$6,730.70	\$4,000.00	\$3,287.07	\$3,944.48	\$4,500.00
Propane	\$0.00	\$0.00	\$322.00	\$322.00	\$0.00
Disposal & Waste Services	\$1,899.40	\$2,000.00	\$3,812.70	\$4,575.24	\$6,000.00
Total Utilities	\$8,630.10	\$6,000.00	\$7,421.77	\$8,841.72	\$10,500.00
Payroll Expenses					
Salary/Wages	\$62,808.39	\$109,300.00	\$77,022.52	\$109,164.77	\$92,500.00
Retirement	\$948.29	\$1,100.00	\$5,936.65	\$6,781.58	\$7,300.00
Health Insurance	\$0.00	\$15,205.44	\$13,516.80	\$20,275.20	\$19,400.00
SUTA	\$9.80	\$0.00	\$46.44	\$69.66	\$100.00
Payroll Taxes	\$11,174.07	\$12,000.00	\$22,773.46	\$27,328.15	\$31,000.00
Total Payroll Expenses	\$74,940.55	\$137,605.44	\$119,295.87	\$163,619.36	\$150,300.00
Total Expenditures - General Fund	\$287,717.92	\$314,830.44	\$268,363.15	\$368,052.95	\$442,143.00

	Water & Sewer Fund Expenditures				
	FY 2022 Actual	FY 2023 Budget	FY 2023 Current	FY 2023 Estimate	FY 2024 Proposed
Chemicals					
Chlorine	\$7,640.42	\$19,500.00	\$13,041.12	\$15,649.34	\$15,000.00
Bleach	\$598.84	\$600.00	\$457.25	\$685.88	\$600.00
Total Chemicals	\$8,239.26	\$20,100.00	\$13,498.37	\$16,335.22	\$15,600.00
Testing & Lab Costs					
Water & Sewer Testing	\$6,112.92	\$6,000.00	\$6,257.40	\$7,508.88	\$10,000.00
Total Testing & Lab Costs	\$6,112.92	\$6,000.00	\$6,257.40	\$7,508.88	\$10,000.00
Dues, Memberships, Fees and Subscriptions					
TCEQ Licensing Fees	\$2,178.37	\$3,000.00	\$2,178.37	\$3,267.56	\$5,000.00
POSGD Membership Fees	\$762.48	\$800.00	\$826.02	\$1,239.03	\$2,000.00
Total Dues, Memberships, Fees and Subscriptions	\$2,940.85	\$3,800.00	\$3,004.39	\$4,506.59	\$7,000.00
Contract Labor					
Water & Sewer Contractor	\$131,518.89	\$150,000.00	\$143,624.04	\$172,348.85	\$180,000.00
Landscaping	\$2,085.00	\$3,000.00	\$3,125.00	\$3,750.00	\$4,800.00
Professional Services	\$0.00	\$0.00	\$3,600.00	\$3,600.00	\$5,000.00
Total Contract Labor	\$133,603.89	\$153,000.00	\$150,349.04	\$179,698.85	\$189,800.00
Software & IT Expenses					
Meter Reading Software	\$4,644.05	\$3,000.00	\$1,500.00	\$1,500.00	\$2,000.00
Billing Software	\$0.00	\$0.00	\$1,045.00	\$1,045.00	\$2,500.00
New Accounts	\$0.00	\$0.00	\$250.00	\$375.00	\$500.00
Total Software & IT Expenses	\$4,644.05	\$3,000.00	\$2,795.00	\$2,920.00	\$5,000.00
Repairs & Maintenance					
Water & Sewer Repairs	\$37,771.14	\$28,200.00	\$25,473.30	\$30,567.96	\$30,000.00
Tank Inspections	\$0.00	\$2,550.00	\$2,550.00	\$2,550.00	\$3,000.00
Groundwater Storage Tank Screen Installation	\$0.00	\$0.00	\$0.00	\$0.00	\$3,100.00
Lead Line Service Inventory	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Repairs & Maintenance	\$37,771.14	\$30,750.00	\$28,023.30	\$33,117.96	\$86,100.00
Grant Expenses					
Sewer Plant Grant	\$31,943.29	\$0.00	\$0.00	\$0.00	\$0.00
Groundwater Storage Tank Grant	\$150,891.78	\$0.00	\$29,713.73	\$29,713.73	\$0.00
CDBG-MIT Hurricane Harvey		\$0.00	\$173,190.00	\$230,000.00	\$250,000.00
CDBG-MID MOD	\$0.00	\$0.00	\$0.00	\$0.00	\$917,200.00
SLFRF (COVID-19)	\$0.00	\$0.00	\$0.00	\$0.00	\$134,135.00
Total Grant Expenses	\$182,835.07	\$0.00	\$202,903.73	\$259,713.73	\$1,301,335.00
Debt Service					
Utility System Revenue Bonds, Series 2020	\$126,140.00	\$126,140.00	\$63,070.00	\$126,140.00	\$126,140.00
Combination Tax & Limited Pledge Revenue Certificates of Obligation, Series 2013	\$32,728.15	\$32,922.40	\$30,666.30	\$32,922.40	\$33,329.35
General Obligation Bonds, Series 2013	\$18,612.90	\$19,877.60	\$18,204.30	\$18,204.30	\$0.00
Bond Account Transfer	\$52,800.00	\$52,800.00	\$35,200.00	\$52,800.00	\$52,800.00
Total Debt Service	\$230,281.05	\$231,740.00	\$147,140.60	\$230,066.70	\$212,269.35
Business Expenses					
Stamps	\$0.00	\$0.00	\$2,565.50	\$3,848.25	\$4,000.00
Billing Invoices	\$0.00	\$0.00	\$328.47	\$492.71	\$500.00
Shipping & Postage	\$383.98	\$1,000.00	\$352.89	\$529.34	\$550.00
Checks	\$122.17	\$0.00	\$144.45	\$216.68	\$300.00
Water Deposit Returns	\$0.00	\$0.00	\$4,695.68	\$7,043.52	\$5,000.00
Total Business Expenses	\$506.15	\$1,000.00	\$8,086.99	\$12,130.49	\$10,350.00
Meters					
New Meters	\$16,895.76	\$5,000.00	\$5,387.94	\$8,081.91	\$10,000.00
New Meter Project	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
Total Meters	\$16,895.76	\$5,000.00	\$5,387.94	\$8,081.91	\$160,000.00
Utilities					
Electricity	\$34,245.50	\$30,000.00	\$36,116.08	\$43,339.30	\$40,000.00
Propane	\$6,000.00	\$6,000.00	\$2,584.11	\$3,876.17	\$5,000.00
Disposal & Waste Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Utilities	\$40,245.50	\$36,000.00	\$38,700.19	\$47,215.46	\$45,000.00
Totals	\$664,075.64	\$490,390.00	\$606,146.95	\$801,295.78	\$2,042,454.35