

SNOOK CITY COUNCIL
MINUTES OF REGULAR CALLED MEETING
June 24, 2024

The City Council of the City of Snook, Burtleson County, Texas, convened in regular meeting at the Snook City Hall on May 20, 2024 at 5:30 p.m. with Mayor Frank Fields presiding.

Attendance

Mayor: Frank Fields
Aldermen: Tina Vega, Wade Elkins, Mary Cook, John Pollock
City Staff: David Junek
Visitors: Dustin Lozano

- I. Mayor Frank Fields called the meeting to order at 5:30 p.m.
- II. A quorum was established. Mayor Pro-Tem Matt Collins was not in attendance.
- III. Alderman Wade Elkins made a motion to adopt the agenda. Alderman Mary Cook seconded the motion. Motion carried unanimously 4-0.

VI. Open Forum/Visitor's Comments:

None.

V. Action Items:

- 1. Mayor Frank Fields read the item and City Operator Dustin Lozano gave his report. A leak was repaired on CR 269, Marilyn Street lift station got ragged up during the heavy rains but got it going again pretty quick, water usage is going up and using about 183,000 gallons per day right now and will continue to monitor and keep us informed of the usage. Mr. Fields asked where we were at last year and Mr. Lozano said around 300,000 at peak demand but was not a concern since the city can pump a lot of water if necessary. 2nd quarter TCEQ sampling was completed, scheduled to do mandatory lead and copper testing soon but doesn't have to be submitted until September 30th, working with CWC on getting water and sewer to the new softball building and think that they have a good plan for it. City Administrator/City Secretary David Junek gave his operational report:
 - 2 building permits were issued since the last regular City Council meeting
 - 1 for new single-family residence in Heritage Acres
 - 1 for inground pool
 - 2 new water/sewer customers added this month (2 transfer of services).
 - Construction on the softball building has started. Old concession stand building has been moved and forms have been set. Plumbers and electricians are there this afternoon roughing in their parts.

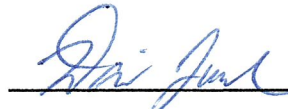
- Still working with multiple property owners to demo their structures and remove junked vehicles. Have had 2 junked vehicles removed and 2 structures demoed. Have had several properties mow their grass.
 - GLO MIT (Hurricane Harvey) project – BEFCO done with the design of the following:
 - New lift station – meet with BTU tomorrow afternoon to finalize power requirements.
 - Between the 2155 lift station and Fojt Street.
 - Along FM 2155 past the new lift station where it ends at the Snook Cemetery.

Still need to design everything from Fojt street to Kovar Street. Hoping to have everything finalized and sent to GrantWorks by the end of July and have it bid out sometime in October.
 - MIT MOD project application is still being processed. Have received 2 requests for information to provide GLO. GrantWorks processed one of them already and just need to update a map and budget on the other request.
 - Bleyl Engineering has starting working on the design for the POSGCD project (CR 269 W waterline extension). Hope to have it completed in a couple of months and bid out at that time.
 - Gathering things for the WWTP permit renewal and should have everything ready to go by the end of July.
2. Mayor Frank Fields commented that Sheriff Gene Hermes was sick and Deputy Sheriff Bill Rios was in Chicago so no report would be given.
 3. Mayor Frank Fields read the item and mentioned that it was discussed and the special meeting and that it was not a tax increase but a relocation of the sales tax going to the 4B back to the general fund. A motion was made by Alderman Wade Elkins to approve Ordinance No. 2024-02. A second was made by Alderman Tina Vega and carried unanimously 4-0.
 4. Mayor Frank Fields read the item and mentioned that by switching from a Type B municipality to a Type A municipality would not change general operations of the city. The primary benefit of switching is to raise the tax rate above the \$0.25 that the city is capped at as a Type B municipality if the city council felt like it needed to do so. Mr. Fields said he's done additional research as it related to the issues of certificates of obligation or general obligation bonds and we're not required to raise the property tax to issue either one but the issuer would want to see that the city had the ability to do so if necessary. Mr. Fields asked City Administrator/City Secretary if there were any other difference in a Type A municipality versus a Type B municipality and Mr. Junek said just the quorum requirements would change and the already mentioned ability to go above the \$0.25 tax rate. A motion was made by Alderman Wade Elkins to approve Resolution No. 2024-03. A second was made by Alderman John Pollock and carried unanimously 4-0.

5. Mayor Frank Fields read the item and went over the revisions to the FY 2025 budget. Mr. Fields mentioned the \$40,000 line item for a police department startup and was put there to fund the salary of a police chief if one was hired later on in that fiscal year. City Administrator/City Secretary David Junek commented that line items that were added for new executive chairs for the community center, water model, engineering for the ROWs in the Sebesta Subdivision (Marilyn Street), a TV for the conference room for video conferencing and the ability to show enlarged maps and documents to city council, developers, etc. No action was taken on this item.
 6. Mayor Frank Fields read the item and City Council reviewed the minutes from the June 10, 2024 special meeting. A motion was made by Alderman John Pollock to approve the minutes. A second was made by Alderman Wade Elkins and carried unanimously 4-0
 7. City Council adjourned to Executive Session at 5:45 p.m. to deliberate employment of the City Administrator/City Secretary.
 8. The City Council reconvened into Open Session at 5:49 p.m. A motion was made by Alderman Wade Elkins to increase the City Administrator/City Secretary's salary by 5%. A second was made by Alderman Tina Vega and carried unanimously 4-0.
 9. Mayor Frank Fields read the item and City Council members reviewed the monthly payments and financial statements. A motion was made by Alderman John Pollock to approve the payment of the monthly bills and financial statements. A second was made Alderman Tina Vega and carried unanimously 4-0.
- VI. Items to be placed on future agenda:** Sheriff's report, bond financing, and budget.
- VII.** The meeting was adjourned at 5:57 p.m.



Frank Fields
Mayor, City of Snook



David Junek
City Administrator/City Secretary